



DUBBO ART FAIR

## TERMS & CONDITIONS

### INTRODUCTION

These *Terms and Conditions* relate to **Dubbo Art Fair (DAF/DAF24)** and are the legal *Terms and Conditions* under which **DAF** will place artwork/s on display for sale at the **Western Plains Cultural Centre** from **20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup> September 2024**. In these *Terms*, “artist” and “you” refers to the individual or entity as the seller of the artwork/s.

The **Dubbo Art Fair/ DAF24** is a program developed and managed by **Dubbo Regional Council (DRC)**.

Dubbo Art Fair reserves the right to alter these *Terms* at any time. Please ensure you review these *Terms* frequently so that you are aware of any such changes. If you do not agree to these *Terms*, then you should not sign this document or participate in the DAF.

- Booths will be free for all participants. WPCC will not take a commission on sales. Participants must handle all their own sales. Size of allocated space for each participant will be made at the discretion of the WPCC based on number and size of works.
- DAF24 will be open for two days - Saturday 21<sup>st</sup> & Sunday 22<sup>nd</sup> September - 10am - 4pm and an Official Opening on the Friday 20<sup>th</sup> September - 6-8pm.
- Booths are for the primary purpose of selling artworks.
- Joint booths of 2-3 artists will be considered depending on space.
- Artists have until 5pm 19 July 2024 to reserve a booth. Once booth allocations are depleted, artists will be added to a waiting list.
- Artists must be a permanent resident of the Dubbo Regional Council Local Government Area (DRC LGA) OR an LGA that adjoins the DRC LGA (Mid-Western, Cabonne, Narromine, Gilgandra, Warrumbungles). Booths will be deemed ineligible if during / after the callout it is brought to the attention of the organisers that the artist does not permanently reside in the DRC LGA or an LGA that adjoins the DRC LGA (as above).
- Artists are limited to one booth only and cannot reserve a booth on behalf of anyone else.
- Allocation of booths will be on a first-in-first-served basis.
- Artists will be notified by DRC if you are successful in being allocated a booth.
- Once you are allocated a booth, you will be unable to change it.
- Online listing of artist details on the WPCC / DAF website page with a link to your website or social media page will be created by DRC. Listing details are made with the content provided by artists; any errors or omissions must be communicated to the DAF team as soon as possible.
- No music is to be played in booths. The WPCC will provide music for the DAF weekend.
- Participants will be allocated a 2-hour period to install their works, with assistance from DRC staff. You will be advised of your allotted time. If you fail to show up at your allotted time, you will be moved to the end of the bump-in schedule to install your work.
- Artists will be responsible for bump-out of their booths. Artists will be allowed to pack down their booth **after** 4pm on Sunday 22<sup>nd</sup> of September. Staff will be onsite to assist. Artists must not stand on chairs or ladders to retrieve high works without the support of DRC staff.

- Booth sizes will be set by WPCC. Booth sizes cannot be changed. Booth holders will be allocated one table and one chair only. No additional plinths of tables will be provided by DRC. Stall holders can bring additional tables or chairs should they require them.
- Artists must attend their booth for all hours DAF24 is open (Friday 20<sup>th</sup>, 6 - 8pm, Saturday & Sunday 10am - 4pm). If Artists are unable to attend, they must organise someone to attend their booth in their absence. Booths without an attendant at any point over the weekend will not be included in future iterations of DAF.
- Set up for booths must be completed by midday Friday 20th in readiness for the Official Opening at 6pm.
- If an artist does not show up for installation without notifying WPCC, they will lose their booth.
- Booth allocation is based on the number of applicants and the number of spaces available.
- Standard vinyl signage will be provided and installed with artist name and locality.

I, \_\_\_\_\_, of \_\_\_\_\_  
 \_\_\_\_\_,

agree to all the above and declare that I am a permanent resident of:

- Dubbo Regional Council LGA
- Mid-Western Council LGA
- Cabonne Council LGA
- Narromine Council LGA
- Gilgandra Council LGA
- Warrumbungles Council LGA

Signed: \_\_\_\_\_ Date: \_\_\_\_\_